

## Qualified Life Event Chart

Event	Enrollment Procedure
Change in marital status	You may add your spouse and children, drop coverage or change coverage as a result of marriage. You may delete spouse/add dependents due to a divorce or annulment. You may delete spouse/add dependents or change coverage due to the death of a spouse.
Change number of dependents	You may drop coverage/add coverage within 60 days of a birth, adoption or placement for adoption. You may delete dependent/change coverage due to a death of a dependent child.
Change in employment status or work schedule of the employee, spouse or dependent	You may drop coverage/add coverage, delete spouse or dependent or change coverage as the result of commencement or termination of employment, change in worksite that causes you to lose network level coverage, commencement or return from leave of absence, change from an ineligible for coverage status to an eligible for coverage status or vice-versa, or change from salaried to hourly pay.
Change in residence of the employee, spouse or dependent	You may drop coverage or change coverage if you move, provided the move causes you or your dependent to gain or lose eligibility.
Dependents gain or lose eligible status	You may add/drop coverage of a dependent that is meeting or ceasing to meet the plan's definition of dependent, such as attainment of a specified age or ceasing to be a student.
Mid-year eligibility for or loss of Medicare or Medicaid	You may add/drop coverage or delete dependent as a result of gain or loss of Medicare or Medicaid coverage.
A judgment, decree or order requiring dependent coverage (e.g., QMCSO)	You may add coverage and dependent child due to a judgment, decree or order requiring dependent coverage.

**Note:**  
*The above status change descriptions are intended to serve only as examples of how a qualified life event can affect your benefit selections. Your specific status change will determine what benefit changes you can make and some benefits may require Evidence of Insurability before the change can be made. Contact your local Human Resources department if you experience a qualified life event or have questions.*