

Return the following completed forms and the application fee to the Medical Radiography Program office.

- Application
- Program Applications List
- Application Checklist and Acknowledgement Form

The following items are for your information and are NOT to be returned to the Medical Radiography Program.

- Program Cost Sheet
- Radiographer Job Description
- General Program Calendar (tentative)
- American Registry of Radiologic Technologists (ARRT) Code of Ethics
- Program Dress Code Policy
- Pregnancy Policy Acknowledgement
- Dress Code Notification

Use the Application Checklist as a guide in managing your application process. It is your responsibility as an applicant to read all the enclosed materials. Make arrangements with your college/university as soon as possible after fall semester grades are posted, to send your OFFICIAL transcript DIRECTLY to the Medical Radiography Program office. **Official transcripts that are sealed and verified as official may be submitted with your application.** Do not send a high school transcript. Letters of reference are NOT required.

REMINDER: The Application, Program Applications List, Application Checklist and Acknowledgment Form, the application fee, official transcripts, proof of enrollment for spring semester courses, must be received NOVEMBER 1, 2011 – JANUARY 6, 2012. Applications received before November 1, 2011 or after January 6, 2012, will not be considered. A postmark does not guarantee timely receipt of these documents, nor their acceptance by the Medical Radiography Program.

All eligible applicants will be ranked according to the established admissions policy. Top-ranking applicants will be offered an interview. Interviewees will be contacted by letter and/or telephone. Interviews are tentatively scheduled for **February 6, 2012**. If you are selected for an interview, you should be prepared to notify your college instructors and/or employer of your need to schedule an interview.

You may call me during my regular office hours, 8:30 – 10:30 am, at (605) 719-8433, or via email: jpowell2@regionalhealth.org. Thank you for considering the Rapid City Regional Hospital Medical Radiography Program.

Sincerely,

Jerilyn Powell, MS, RT(R), RDMS, RVT
Director